

## Metropolitan Zone 1 Inc.

### Minutes of the Annual General Meeting of Metropolitan Zone 1 Monday 6<sup>th</sup> February 2023

Meeting opened at 7:35pm.

**Attendance:** Sandy Pollitt (Brookfield), Peter Ryan (Brookfield), Tina Smith (Hendra), Shirley Parker (Karana Downs), Rachel Ifield (Karana Downs), Gemma Burger (Moggill), Carmen Coombs (Moggill), Margie Davidson (Northern Suburbs), Rob Kann (Northern Suburbs), Kerrie Green (Northern Suburbs), Ross Smith (Runcorn), Julie Lynham (Southside), Dwayne Makemson (Southside), Cheree Williams (Southside), Tanya Stewart (Wynnum), Lyn Adams (Wynnum)

**Observers:** Suzanne Newman (Southside), Maree Forrest (Runcorn)

**Apologies:** Erika Woodland (Brookfield), Kym Luis (Redlands), Graham Kratzmann (Ridgewood Heights), John Martin (Runcorn)

Moved Margie Davidson, Second Kerrie Green that attendance and apologies be accepted. **Carried**

#### **Minutes of previous AGM:**

Minutes of the previous AGM were circulated and perused by those present.

Moved Carmen Coombs, Seconded Sandy Pollitt that the minutes be accepted as a true & correct record: **Carried**

#### **Business Arising:** Nil

#### **President's Report:**

Presented by Peter Ryan in John's absence.

The start of the past year was challenging for us, with heavy rains causing some cancelations, but I am proud to say that we have overcome those obstacles and come out stronger as a result.

Despite the weather, we were able to successfully run a number of events this year that were well attended and run with the attention to detail that is the hallmark of Zone 1 events. These events showcased not only the dedication and riding skills of our young riders, but also the dedication and hard work of our members. Your passion for the sport is truly inspiring, and I am so proud of all that we have accomplished together.

I would also like to take this opportunity to thank our Chief Instructors panel for their unwavering support in providing training opportunities for our Riders, Coaches and officials. With the emergence of PCA as a governing body, we have had to review many of the ways in which we run our sport. This also has produced many challenges. The CIP (and in particular I would like to single out Erica and Sandy) has been extraordinary. Their expertise and guidance have been invaluable in helping us to develop the skills and knowledge of our riders along with our Coaches officials and parents.

The Two Vice-Presidents that head the Olympic Disciplines and Sporting have been the backbone of the competitive events staged during the year. Again, I am very confident that we will see the approach they take develop to a whole new level ensuring that the Zone can develop competitive riders who will be able to maximise their enjoyment of their sport.

As we move forward, I am confident that we will continue to face challenges, but I am also confident in our ability to overcome those challenges together. With the support of our members, Chief Instructors panel, and dedicated volunteers, I am sure that we will continue to grow and succeed in the years to come.

Finally, I want to personally thank two of our departing members of the Executive and thank you profusely for all you have contributed to the Zone over the years. Julie Lynham, Vice-President (Sporting) and Kerry Green (Treasurer) – Words cannot express my appreciation for all you have done, and we hope that you will continue to be involved in the Zone.

Thank you for your attention, and I look forward to continuing to work with you all to make our Zone in Pony Club the best it can be.

John Martin - President, 2022 PCQ Metropolitan Zone 1

Moved Peter Ryan, Second Julie Lynham that the President's report be accepted

**Carried**

**Auditors Report and Treasurer's Report: Kerry Green**

Auditors Report to be circulated.

Kerrie advised the Zone made a profit of \$678.00 for 2022.

The Zone has a total of \$90,000 in the bank. 3.500.00 in the working account.

Moved by Kerry Green, Second Rachel Ifield that the Treasurer's report be accepted

**Carried**

**Chairperson of the Chief Instructors Panel Report:**

Presented by Sandy Pollitt in Erika's absence.

2022 Zone 1 Chief Instructors Panel Report to the Zone 1 AGM, 6 Feb 2023 As a member of the Zone 1 Chief Instructors Panel (CIP), I am pleased to present the 2022 CIP report to the members of Metropolitan Zone One, on behalf of our CIP Chairperson, Erika Woodland, who sends her apologies. Firstly, to my fellow 2022 CIP panel members, Amy Burgess, Michael Carlson, Carmen Coombs, Maree Forest, Julie Lynham, John Martin, Sandy Pollitt & Tina Smith, many thanks for your dedication, team spirit, time and efforts. On behalf of the CIP, I would also like to thank those Zone Instructors, personnel and riders who have assisted the CIP through the Year, and to the various Pony Clubs who have hosted our events. Finally, many thanks to the members of the Formal Disciplines Sub C'tee, Sporting Sub C'tee, and Zone 1 Executive for their input and support of the CIP. Zone One is truly fortunate to have such devoted, professional, and enthusiastic members. The role of the Zone CIP includes involvement with instruction & coaching issues, preparation of instructor candidates and assessment, organisation of clinics and technical schools, assessment of rider proficiency certificates, and communication with our Zone members. Please remember that the CIP is always open to new ideas, suggestions and requests, and we encourage clubs to communicate with us to address your needs. Looking back to last year, 2022 arrived with the opportunity to regain momentum and enthusiasm, as Covid and the various associated restrictions eased. Overall, the CIP had another productive year. Here is a brief overview of activities undertaken by the CIP: 19 Feb - Riders PCA C Certificate assessment at Redlands Pony Club for 8 riders 12 March - Instructors Clinic for Preparation, Refreshing & Updating - at Moggill Pony Club for 17 instructors, coaches, and trainees. Also, on 12 March – Instructor Assessment for 3 NCAS Preliminary trainee coaches and 1 PCQ D Instructor candidate. 20 April – Coaching Principles Introductory Night via Zoom for 2 new trainees 28 May – Instructor Clinic for Preparation, Refreshing & Updating – at Darra Oxley Pony Club for 10 participants. Also, on 28 May – mid-year Instructor Assessment for 1 NCAS Preliminary trainee coach. 11 June – mid-year Rider PCA C & C\* certificate assessment – at Hendra Pony Club for 6 riders. 6 Aug – final Rider C certificate assessment for the year – at Moggill Pony Club for 3 riders. 12 October – Zone 1 Club Instructors Zoom meeting – 8 participants attended. 26 November – end of year Instructor Assessment – at Brookfield Pony Club for 1 PCQ D instructor who upgraded to D\*. The CIP also assisted clubs and members with the new PCA gear check rules that came into effect in July 2022, by producing summary advice regarding the changes and helping members with their individual queries. Follow-up questions were sent to PCA to get clarification on a number of the new rules. So, we completed 10 activities in a busy & productive year. A total of 27 Instructors or Trainees attended our 2 Instructor Clinics to prepare or update. The coach assessments resulted in a total of 6 new or upgrading instructors for our Zone, although we must aim on increasing this number in 2023. Junior members, aged from 15yrs, need to be encouraged by our clubs and the first Instructor Clinic, planned for Sat 11th March, would be great for any interested Junior members to attend. It was very pleasing to see the enthusiasm of the 16 Zone 1 riders who attained their PCA C Proficiency Certificate in 2022. However, we also need to encourage clubs to educate their members on the State Chief Instructor (SCI) Medals and the different pathway by which these can be attained. And once again, to the 5 Zone 1 Pony Clubs that hosted our CIP Clinics & Assessment days, many thanks for providing your facilities for these activities. Now looking forward to 2023, the CIP expects another busy year. One of our aims is to actively encourage and promote participation in Sporting. We will be doing more to promote better coaching of Sporting techniques, with this featuring at our March Instructor Clinic. The emphasis of course, will also be on the “fun” aspect, and not just on the purely competitive. Another aim is the improvement of our riders' showjumping techniques with a dedicated Riders' Clinic, and plans are underway towards this. Showjump coaching will also feature at our first Instructor Clinic. The CIP will be rolling out our detailed 2023 programme shortly. Traditionally, our first CIP Clinic is the annual Instructors'

Refresher, Update & Preparation Clinic, and will also include Coach Assessment. It is scheduled for Sat 11 March. In conclusion, the Zone 1 CIP is already planning for more education and support of our clubs, riders, coaches, and instructors. With regard to our CIP members, Julie Lynham and Tina Smith are stepping down and we thank them very much for all their work, effort and dedication to our Panel. Three experienced Zone instructors have now been invited to join the CIP in 2023 and I am very pleased to advise that Gemma Burger from Moggill Pony Club, David Eldred from Runcorn Pony Club, and Suzanne Newman from Southside Pony Club have accepted our invitation. I recommend to the Zone 1 Management Committee that existing members Amy Burgess, Michael Carlson, Carmen Coombs, John Martin, Sandy Pollitt, Erika Woodland, and Maree Forrest, plus new appointees Gemma Burger, David Eldred and Suzanne Newman, be endorsed as members of the Zone 1 Chief Instructors Panel for 2023, with Erika Woodland serving as Chairperson.

Erika Woodland (2022 Zone 1 CIP Chairperson)

Moved Sandy Pollitt, Second Carmen Coombs that the CIP report be accepted

**Carried**

**Election of Zone 1 Office Bearers for 2022:**

At the close of Nominations, the following were received:

President:	John Martin	- nominated by Runcorn Pony Club
Secretary:	Margie Davidson	- nominated by Northern Suburbs
Treasurer:	Kelly Prevost	- nominated by Redlands Pony Club
Vice President:	Peter Ryan	- nominated by Brookfield Pony Club
Vice President:	Rob Kann	- nominated by Northern Suburbs Pony Club

All the above have accepted.

**Life Membership** – Erika Woodland (presented at 2022 Zone 1 Awards Night)

**Appointment of Auditor:**

Moved by Peter Ryan that Bruce O'Connor be retained as Auditor, Second by Margie Davidson **Carried**

**Appointment of Patron:**

Jan & Graeme Aitken (to be confirmed)

**Notices of Motion:** Nil

Meeting closed 7.55pm